

# Improvement and Innovation Board

## Agenda

Tuesday, 18 March 2014  
11.00 am

Smith Square 3&4,  
Ground Floor,  
Local Government House,  
Smith Square,  
London,  
SW1P 3HZ

**To:** Members of the Improvement and Innovation Board  
**cc:** Named officers for briefing purposes

[www.local.gov.uk](http://www.local.gov.uk)

This meeting is



## **Guidance notes for visitors**

### **Local Government House, Smith Square, London SW1P 3HZ**

#### **Welcome!**

Please read these notes for your own safety and that of all visitors, staff and tenants.

#### **Security**

All visitors (who do not already have an LGA ID badge), are requested to report to the Reception desk where they will be asked to sign in and will be handed a visitor's badge to be worn at all times whilst in the building.

#### **Fire instructions**

In the event of the fire alarm sounding, vacate the building immediately following the green Fire Exit signs. Go straight to the assembly point in Tufton Street via Dean Trench Street (off Smith Square).

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.

#### **Open Council**

"Open Council", on the 1st floor of LG House, provides informal meeting and business facilities with refreshments, for local authority members/officers who are in London.



#### **Toilets**

Toilets for people with disabilities are situated on the Basement, Ground, 2nd, 4th, 6th and 7th floors. Female toilets are situated on the basement, ground, 1st, 3rd, 5th and 7th floors. Male toilets are available on the basement, ground, 2nd, 4th, 6th and 8th floors.

#### **Accessibility**

Every effort has been made to make the building as accessible as possible for people with disabilities. Induction loop systems have been installed in all the larger meeting rooms and at the main reception. There is a parking space for blue badge holders outside the Smith Square entrance and two more blue badge holders' spaces in Dean Stanley Street to the side of the building. There is also a wheelchair lift at the main entrance. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

#### **Further help**

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at [www.local.gov.uk](http://www.local.gov.uk)

**Please don't forget to sign out at reception and return your badge when you depart.**

Improvement & Innovation Board  
18 March 2014

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There will be a meeting of the Improvement & Innovation Board at **11.00 am on Tuesday, 18 March 2014** Smith Square 3&4, Ground Floor, Ground Floor, Local Government House, Smith Square, London, SW1P 3HZ.

A sandwich lunch will be available at 1.00pm

### Apologies

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

### Political Group meetings

Please refer to your Political Group office (see contact details below) for group meeting timings and venues.

<b>Labour:</b>	Aicha Less: 020 7664 3263	email: <a href="mailto:aicha.less@local.gov.uk">aicha.less@local.gov.uk</a>
<b>Conservative:</b>	Luke Taylor: 020 7664 3264	email: <a href="mailto:luke.taylor@local.gov.uk">luke.taylor@local.gov.uk</a>
<b>Liberal Democrat:</b>	Group Office: 020 7664 3235	email: <a href="mailto:libdem@local.gov.uk">libdem@local.gov.uk</a>
<b>Independent:</b>	Group Office: 020 7664 3224	email: <a href="mailto:independent.group@local.gov.uk">independent.group@local.gov.uk</a>

### Attendance Sheet

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

### Location

A map showing the location of the Local Government House is printed on the back cover.

### Contact

Verity Sinclair (Tel: 020 7664 3173) email: [verity.sinclair@local.gov.uk](mailto:verity.sinclair@local.gov.uk)

### Guest WiFi in Local Government House

This is available in Local Government House for visitors. It can be accessed by enabling "Wireless Network Connection" on your computer and connecting to LGH-guest, the password is Welcome2010LG.

### Social Media

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

The twitter hashtags for this meeting are #lgaimprove and #lgainnovate

### Carers' Allowance

As part of the LGA Members' Allowances Scheme, a Carers' Allowance of up to £6.31 per hour is available to cover the cost of dependents (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.



<b>Councillor</b>	<b>Authority</b>
<b>Conservative (7)</b>	
Peter Fleming <b>[Chairman]</b>	Sevenoaks DC
Teresa O'Neill	Bexley LB
Nicholas Rushton	Leicestershire CC
Richard Stay	Central Bedfordshire Council
Glen Miller	Bradford MDC
Tony Jackson	East Herts DC
David Mackintosh	Northampton BC
<b>Substitutes:</b>	
Paul Middlebrough	Wychavon DC
Geoff Driver	Lancashire CC
Barry Wood	Cherwell DC
Peter Jackson	Northumberland CC
<b>Labour (7)</b>	
Claire Kober* <b>[Deputy Chair]</b>	Haringey LB
Tony McDermott MBE	Halton BC
Tim Cheetham	Barnsley MBC
Helen Holland	Bristol CC
Kate Hollern	Blackburn with Darwen BC
Rory Palmer	Leicester CC
Imran Hussain	Bradford MDC
<b>Substitutes:</b>	
Theo Blackwell	Camden LB
Sue Woodward	Staffordshire CC
<b>Liberal Democrat (2)</b>	
Jill Shortland OBE <b>[Vice-Chair]</b>	Somerset CC
Sir David Williams CBE	Richmond upon Thames LB
<b>Substitute:</b>	
Theresa Higgins	Essex CC
<b>Independent (2)</b>	
Shirley Flint <b>[Deputy Chair]</b>	North Kesteven DC
John Blackie	Richmondshire DC and North Yorkshire CC
<b>Substitute</b>	
Paul Cullen	Richmondshire DC
Laura Conway	North Kesteven DC
Robert Bucke	Tendring DC
<b>Observers</b>	
Philip Selwood, Energy Savings Trust	Private Sector
Richard Priestman, Lombard	Financial/Productivity Expertise

## Improvement and Innovation Board - Membership 2013/2014

### LGA Improvement & Innovation Board Attendance 2013-2014

Councillors	19.09.13	07.11.13	21.01.14			
<b>Conservative Group</b>						
Peter Fleming	Yes	Yes	Yes			
Teresa O'Neill	No	Yes	Yes			
Nicholas Rushton	Yes	Yes	No			
Richard Stay	Yes	Yes	Yes			
Glen Miller	Yes	Yes	No			
Tony Jackson	Yes	Yes	Yes			
David Mackintosh	Yes	No	Yes			
<b>Labour Group</b>						
Claire Kober	Yes	Yes	Yes			
Tony McDermott MBE	Yes	Yes	Yes			
Tim Cheetham	Yes	Yes	Yes			
Helen Holland	No	Yes	Yes			
Kate Hollern	Yes	No	Yes			
Rory Palmer	Yes	Yes	No			
Imran Hussain	Yes	Yes	No			
<b>Lib Dem Group</b>						
Jill Shortland OBE	Yes	No	Yes			
Sir David Williams CBE	Yes	Yes	Yes			
<b>Independent</b>						
Shirley Flint	Yes	Yes	Yes			
John Blackie	Yes	Yes	No			
<b>Substitutes</b>						
Apu Bagchi	Yes					
Sue Woodward	Yes					
Paul Middlebrough	Yes					
Barry Wood		Yes	Yes			
<b>Observers</b>						
Philip Selwood	Yes	Yes	Yes			
Richard Priestman	Yes	Yes	Yes			
<b>Lead Peers</b>						
Howard Sykes	Yes		Yes			
Paul Bettison	Yes	Yes	Yes			
Michael White	Yes					
Bryony Rudkin			Yes			



## Agenda

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London, SW1P 3HZ

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**Date of Next Meeting:**



**Board Away Day:** Provisional date Monday, 2 June 2014

**Full Board Meeting:** Tuesday, 15 July 2014, 11.00 am, Local Government House, Smith Square, London, SW1P 3HZ

